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This Aeronautical Information Circular (AIC) is issued for the information, guidance and compliance of all stakeholders.

Dr. Jabiri K. Bakari
Director General

ELECTRONIC SUBMISSION OF AVIATION OPERATIONS DATA TO THE TANZANIA CIVIL AVIATION AUTHORITY

1.0 BACKGROUND

- 1.1 The Tanzania Civil Aviation Authority (TCAA) is established under the Civil Aviation Act, [CAP. 80 R.E. 2023] and is mandated to regulate, oversee and promote safe, secure, orderly, efficient and economically sustainable civil aviation in the United Republic of Tanzania.
- 1.2 The Civil Aviation Act, Cap. 80 and the applicable Civil Aviation Regulations require aviation service providers to submit operational, statistical and other information to the Authority for the discharge of its statutory functions.
- 1.3 The Authority has noted the need for real-time, reliable, accurate and standardized aviation operations data to support economic and safety oversight, market analysis, policy formulation, planning and effective decision making.
- 1.4 The Authority has implemented the Civil Aviation Services Portal (CASP), an integrated electronic platform for delivery of regulatory services. In order to enhance digital service delivery and improve the collection and management of aviation operations data, the Authority hereby prescribes the manner and format for electronic submission of aviation operations data.

2.0 INTERPRETATION

- 2.1 In this Circular, unless the context otherwise requires;

"Aviation operations data" means operational, technical, safety, economic, statistical or commercial information generated by or relating to civil aviation activities, as may be required by the Authority from time to time for the performance of its statutory functions. Such information may include passenger traffic, aircraft movements, freight and mail, aircraft maintenance, aviation training, air navigation services, aerodrome operations, flight schedules, aviation fuel, cargo handling, ground handling and any other information prescribed by the Authority.

"CASP" means the Civil Aviation Services Portal established by the Authority.

"Electronic Submission" means the transmission of data, information, or documents to the Authority through the Civil Aviation Services Portal (CASP) or any other electronic system prescribed by the Authority.

"Service Provider" means an organization or individual providing aviation products and/or services. The term thus includes, but is not limited to drone operators, approved training organizations, aircraft operators, approved maintenance organizations, organizations responsible for type design or manufacture of aircraft, engines or propellers, air traffic service providers and other air navigation service providers, ground handlers and aerodrome operators.

3.0 PURPOSE

3.1 The purpose of this Circular is to:

- a) establish a standardized electronic reporting framework for service providers;
- b) require service providers to submit aviation operations data in a manner and format prescribed by the Authority; and
- c) facilitate electronic exchange of regulatory information between service providers and the Authority.

4.0 APPLICABILITY

4.1 This Circular shall apply to:

- a) all Tanzanian aviation service providers;
- b) all foreign service providers conducting aviation related activities in the United Republic of Tanzania; and
- c) any other service provider as may be directed by the Authority.

5.0 SUBMISSION REQUIREMENTS

5.1 Aviation operations data shall be submitted electronically through integration with the Civil Aviation Services Portal (CASP) or through such electronic interface or system as may be prescribed by the Authority.

5.2 The required aviation operations data shall be submitted in real-time.

5.3 The Authority may prescribe different reporting frequencies, formats or submission timelines depending on the nature of the information required.

5.4 Every service provider shall ensure the data or information submitted is complete, accurate, and corresponds with the service provider's operational records.

5.5 A service provider shall be responsible for any identified discrepancy, omission or inconsistency to the Authority.

5.6 The categories of aviation operations data, data elements, reporting formats, reporting frequency and technical specifications applicable to each category of service provider shall be published by the Authority and may be amended from time to time.

6.0 CONFIDENTIALITY

- 6.1 Aviation operations data submitted under this Circular shall be treated as confidential.
- 6.2 The Authority shall use such information solely for lawful regulatory purposes in accordance with the Civil Aviation Act and other applicable laws.

7.0 EFFECTIVE DATE

- 7.1 This Aeronautical Information Circular shall come into effect on **1 August 2026**.

8.0 ENQUIRIES

All enquiries regarding this Circular shall be addressed to;

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